

A helpful checklist

Information for bereaved families

We understand that in the time following the passing of your loved one, the tasks and responsibilities that you will need to complete can feel overwhelming. Our Medical Examiner's team and Bereavement team will be on hand to offer support with the Medical Certificate of Cause of Death or contacting the Coroner's office as well as registering the death. There are, however, other things that you will need to think about. The checklist below may help.

In the days following the death

- Register the death
- Inform Department for Works and Pensions (DWP) and your pension provider as soon as possible to avoid over payments.
- Check for a will, funeral plan or instructions for funeral

Inform

- Employer or school
- Care providers, meals on wheels etc.
- Banks, credit and store cards and any other financial accounts
- Insurances e.g. property (especially if left unoccupied)
- Mortgage provider/landlord/local authority
- Utility providers (these can be temporarily transferred into another name if necessary)
- Driver and Vehicle Licensing Agency (DVLA) and car insurance

In the following weeks / months

- Get together all financial paperwork and any relating to property
- If you have been unable to find a will choose who will deal with the estate and contact Probate Registry
- Find out if probate is needed, and if so how you will go about the process yourself or using a professional

