

Report to: Board of Directors

Date of meeting: 27 January 2015

By: Professor Sir George Alberti, Chair

Subject: Update on Council of Governors' Activities

1. Summary

The table below summaries Governors activities during the period September 2014 – January 2015:

Date	Activity
12 September 2014	New Council of Governors Elected
October 2014	Governors Sub-Committee Meetings (MEC, PESC, GSC)
12 November 2014	Governor Induction
27 November 2014	FTN GovernWell Core Skills Training
10 December 2014	New Council of Governors Meeting (first meeting)
05 January 2015	Calls for submission of Nominations Committee statements
12 January 2015	Ballots opened for Nomination Committee membership
Forthcoming events	<ul style="list-style-type: none"> • 27 January – Board of Directors (Public) meeting • 27 January – Close of ballot for Nomination Committee membership • 29 January – Governor Workshop • 05 February – Governors Sub-Committee Meetings • 05 February – Joint KHP Governor Event • 10 February – Governor Led Development Day • 12 February - Call for expressions of interest and submission of statements for Chair of Sub Committees • 13 February - Ballots open for chair of Sub-committees • 24 February - Board of Directors (Public) meeting • 27 February - Ballots close for Chair of Sub-Committees

Governor activities since the last update have included:

2. New Council of Governors Elected - September 2014

During the summer the Trust held elections for governors in the Lambeth (4), Southwark (4), Patient (6) and Staff (5) constituencies.

The 19 elected public, patient and staff Governors joined 4 Bromley, 1 Lewisham and 11 nominated stakeholder Governors to form the new Council of Governors with effect from 01 December 2014.

Elected Candidate	Constituency
Fiona McKenzie Clark	Public - Lambeth
Christopher North	Public - Lambeth
Grace Okoli	Public - Lambeth
Nandakumar Ratnavel	Public - Lambeth
Pam Cohen	Public - Southwark
Andrew John McCall	Public - Southwark
Barbara Pattinson	Public - Southwark
Victoria Silvester	Public - Southwark
Helen Ahmet	Patient
Derek St Clair Cattral	Patient
Thomas Duffy	Patient (2 years)
Catriona Ogilvy	Patient
Pida Ripley	Patient
Jan Thomas	Patient (2 years)
C.V Praveen	Staff - Medical and Dental
Jo Artus	Staff - Nursing and Midwifery
Nicky Hayes	Staff - Nursing and Midwifery (2 years)
Cornelius Lewis	Staff - Allied Health Professionals
Roger Engwell	Staff - Admin, Clerical and Managerial

3. Induction and Training for New Governors

In the past three months to the start of the new Council of Governors, the newly elected governors were invited to participate in a robust induction and training programme. The programme included shadowing opportunities, observing meetings of the Board and Council, attendance at the workshops, buddying scheme and FTN GovernWell core skills training.

4. Council of Governors Sub-Committee Meetings - October 2014

During October 2014, the sub-committees of the Council (Patient Experience & Safety, Strategy Committee and Membership & Community Engagement Committee) held its quarterly meeting. All newly elected Governors were invited to observe the meetings where

a number of topics including Committee workplans, patient experiences, recent survey results, strategic issues, public health, membership engagement and transport issues were raised and discussed.

5. Governor Induction - 12 November 2014

The new Council of Governors were invited to an induction session on 12 November 2014. They were welcomed by the Trust Chair, Chief Executive and various Executive Directors. Governors were introduced to the Trust's governance processes and structures, performance, finance and the strategic priorities. A site tour of the Variety Club Children's Hospital was also arranged.

6. FTN GovernWell Core Skills Training - 27 November 2014

Presenters from the Foundation Trust Network were organised to deliver the FTN GovernWell training programme for the new Council of Governors on 27 November. A number of presenters attended and delivered the following sessions:

- Introduction to NHS
- Introduction to NHS Finances
- Governance and the Role of the Governor
- Quality Matters
- Effective Questioning and Challenge

7. Council of Governors Meeting - 10 December 2014

The first meeting of the new Council was held on 10 December 2014. In addition to regular quality, finance, performance and engagement reports, the Council discussed its forward plans, the Lead Governor role and election process and the proposed timetables and process for establishing Council of Governors governance structures.

At the meeting, the new Council of Governors agreed to retain the Patient Experience and Safety, Membership and Community Engagement and Governor Strategy Committees. The Council also agreed that Nicky Hayes should continue as Lead Governor until a new lead governor is elected.

8. Call for Expressions of Interest & Admin Process - December 2014 – January 2015

The Secretariat team engaged with the Governors to forward their expression of interest for joining the Council Sub-Committees, the Nominations Committee and the involvement and engagement opportunities that are available to Governors.

Calls for submission of Nominations Committee statements were made on 05 January, ballots were opened from 12 January and it will close on 27 January.

Call for expressions of interest and submission of statements for Chair of Sub Committees will be issued on 12 February, ballots for election will open on 13 February and elections will close on 27 February.

The Secretariat team is also in the process of completing the administrative work for the new Governors. This includes the CRB checks, completion of declarations, code of conduct and biographies.

9. Forthcoming events – Jan – Feb 2015

Date	Event
27 January	Board of Directors (Public) meeting
27 January	Ballots will close for Nomination Committee membership
29 January	Governor Workshop
05 February	Governors Sub-Committee Meetings
05 February	Joint KHP Governor Event
10 February	Governor Led Development Day
12 February	Call for expressions of interest and submission of statements for Chair of Sub Committees
13 February	Ballots open for chair of Sub-committees
24 February	Board of Directors (Public) meeting
27 February	Ballots close for Chair of Sub-Committees