

King's College Hospital NHS Foundation Trust Board of Directors

Minutes of the meeting of the Board of Directors held at 15:00 on Tuesday, 20 December 2011 in the Dulwich Committee Room, King's College Hospital

Members:

Prof. Sir George Alberti (GA)	Chair
Robert Foster (RF)	Non-Executive Directors
Prof. Alan McGregor (AM)	Non-Executive Directors
Graham Meek (GM)	Non-Executive Directors
Marc Meryon (MM1)	Non-Executive Directors (<i>from agenda item 3.1</i>)
Chris Stooke (CS)	Non-Executive Directors
Tim Smart (TS)	Chief Executive
Angela Huxham (AH)	Director of Workforce Development
Dr. Michael Marrinan (MM)	Medical Director
Roland Sinker (RS)	Director of Operations
Simon Taylor (ST)	Chief Financial Officer
Dr. Geraldine Walters (GW)	Director of Nursing & Midwifery
Jane Walters (JW) - <i>Non-voting Director</i>	Director of Corporate Affairs
Jacob West (JW1) - <i>Non-voting Director</i>	Director of Strategy

In attendance:

Sally Lingard (SL)	Associate Director of Communications
Tamara Cowan	Assistant Board Secretary (minutes)
Tom Duffy (TD)	Governor
Robert Lee (RL)	King's College London

Apologies:

Maxine James (MJ)	Non-Executive Directors
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Item	Subject	Action
011/180	Apologies	
	The Chair welcomed all public attendees and noted the apologies for absence.	
011/181	Declarations of Interest	
	There were no declarations of interests raised.	

Item	Subject	Action
011/182	Chair's Action	
	<p>It was agreed that as the Trust's Quarter 3 Monitor Submission was due on the 31 January 2012, the same day as the next Board meeting, the Chair would approve the final version before submission. To provide assurance, however, the report would be presented to the Strategy Committee on the 26 January, where the full Board will have an opportunity to comment.</p> <p>The submitted report will also be provided for information at next Board meeting.</p>	
011/183	Minutes from the meeting held on 29 November 2011	
	<p>The minutes of the meeting held on 29 November 2011 were approved as a correct record subject to including Graham Meek and Chris Stooke on the list of participants.</p>	
011/184	Matters Arising/ Action Tracker	
	<p>The action tracker was noted.</p>	
011/185	KHP Update	
	<p>Mr John Moxham provided the Board with an update on King's Health Partners (KHP) most recent activities, focusing on the following three areas:</p> <ul style="list-style-type: none"> <li data-bbox="298 1257 1365 1583"> <p>• <u>NHS Innovation</u> The report from Sir Ian Carruthers fully supports the work conducted by Academic Health Sciences Centres (AHSC) and there is also much support for Academic Health Sciences Networks (AHSNs). It might be that £10m per year in additional funding will be available to AHSNs. It is expected that AHCS will work closely and take a leadership role with AHSNs. The work of AHSC and AHSNs will promote innovation and provide additional opportunities to make cost savings through integrated care. KHP continues to work to be part of the AHSN system.</p> <li data-bbox="298 1625 1365 1726"> <p>• <u>NHS London – Improving Staff Wellbeing</u> KHP has already applied to be part of the project funded by NHS London to promote healthy lifestyles and wellbeing for NHS staff.</p> 	

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	<ul style="list-style-type: none"> • <u>Life sciences Strategy for London</u> NHS London and the Mayor's Office are promoting London as the world leaders in life sciences. More collaborative working between the London AHSCs will push forward this initiative and attract more investment in London. <p>It was also noted that work is being done through the Clinical Academic Groups (CAGs) to promote innovation in the clinical setting.</p>	
011/186	Chairman and Non-Executive Directors' (NEDs) Report	
	The report of Chairman and NED activity for the period was noted.	
011/187	Chief Executive's Report	
	<p>The Board noted the Chief Executive Report.</p> <p>TS advised that the:</p> <ul style="list-style-type: none"> • Trust is facing serious financial pressures which may lead to decisions to stop or temporarily holding progression of certain projects in order to prioritise patient care and safety; • Trust was meeting its access targets, c.diff trajectory was increasingly positive and MRSA was as expected and within target; • London Cancer Alliance is expected to be in progress in April and running in legal form from October 2012; • KHP Partners Board will receive and consider the draft recommendations from the Goldsbrough review next week. The Board will consider next steps; and • King's project to train Saudi Arabia nurses is widely seen as a positive step. 	
	The Board commended everyone involved in the Marjory Warren launch noting positive publicity generated nationally.	

Item	Subject	Action
011/188	Finance Report – Month 8	
	<p>The Board noted and discussed the financial performance for the period.</p> <p>The Chair advised that the Finance and Performance Committee conducted an extensive review and discussion around the finance report earlier.</p> <p>It was advised that year-to-date figures show a £1m deficit position. Extensive forecasting and planning continues with divisions and corporate departments but there are underlying pressures such as inflation rates rising beyond projections and extra activity in emergency and specialist services leading to negative margins.</p>	
011/189	Performance Report – Month 8	
	<p>The Board noted and discussed the Trust’s performance for the period.</p> <p>The Chair advised that the Finance and Performance Committee conducted an extensive review and discussion around the performance report earlier.</p> <p>It was also reported that the:</p> <ul style="list-style-type: none"> • Trust plans to transfer all work on fractured neck of femur to St Thomas’ Hospital. The Trust was not doing enough cases to optimise; and • Trust has adopted a very comprehensive measuring system for c. diff. It was at Monitor’s discretion whether or not based on the facts it would red-rate the Trust for not meeting its c.diff targets in quarter 3. 	
011/190	Winter Resilience Plan	
	<p>The Board noted and discussed the Winter Resilience Report. The report details the plan of action for the Trust in the event of adverse pressure on services because of high levels of activities in the winter months.</p> <p>The Board noted that everything is being done to mitigate against risk of delayed discharges and teams were on standby in the event of a serious Noro-virus outbreak.</p>	

Item	Subject	Action
011/191	Quality and Safety Focus	
011/191.1	Patient Experience Report	
	<p>The Board noted the patient experience report for month 8.</p> <p>It was reported that many variables influence the response rates for the 'how are we doing' surveys. The Trust continues to work to address these issues to improve the number of responses received.</p>	
011/191.2	Eliminating Mixed Sex Accommodation	
	<p>The Board noted the eliminating mixed sex accommodation (EMSA) report.</p> <p>The Board noted the overall improvements to EMSA, the reduction in declared breaches and the outstanding plans and timetable.</p>	
011/192	Outline of Key Matters arising from Council Governors	
	<p>Chair reported that the new Council of Governors had met on the 01 December 2011.</p> <p>A new meeting format had been trialled. Following, subsequent feedback, he planned to further revise the format, dispensing with the top-table, integrating Governors and Executive and Non-Executive Directors on each table and opening up the meeting for more table discussion and feedback from each Governor sub-committee.</p> <p>He also advised that Governors welcomed the attendance of Executive and Non-Executive Directors who were further encouraged to participate in these meetings.</p>	
011/193	Declarations of Directors' Interest	
	<p>The Board noted the Declarations of Directors' Interests as at 13 December 2011.</p>	

Item	Subject	Action
011/194	ANY OTHER BUSINESS <u>Clinical Research Facilities</u> It was reported that the new Clinical Research Facility was due to become operational shortly. <u>Resuscitation</u> It was reported that the new 'Ed Glucksman' resuscitation unit opened formally today. The Board commended the good work of Ed Glucksman and Emergency Department team.	
011/195	Date of Next Meeting Tuesday, 31 January 2012 14:30 – Dulwich Room	