

King's College Hospital NHS Foundation Trust Board of Directors

Minutes of the meeting of the Board of Directors
 Held at 15.00 hrs on Tuesday, 30 September 2008 in the Dulwich Committee Room,
 King's College Hospital

Present:	Michael Parker (MP) Robert Foster (RF) Rita Donaghy (RD) Maxine James (MJ) Prof Alan McGregor (AM) Dr Martin West (MW) Dame Jacqueline Docherty (JD) Michael Griffin (MG) Prof John Moxham (JM) Simon Taylor (ST)	Chair Non-Executive Director (Vice Chair) Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Acting Chief Executive Executive Director of Human Resources Executive Medical Director Executive Director of Finance & Information Services
Non-voting Directors:	Ahmad Toumadj (AT) Jane Walters (JW)	Director of Capital, Estates & Facilities Director of Corporate Affairs
In attendance:	Sally Lingard (SL) Louise Morton (LM) Jackie Spier (JS) Rita Chakraborty (RC) Kathryn MacDermott (KM)	Ass. Director of Communications & Marketing Matron for Children's Ambulatory Care Modern Matron - Child Health Assistant Board Secretary (minutes) Deputy Director of Corporate Planning, Southwark PCT
Observers:	Hedi Argent	Public Governor 2 members of the public 2 staff members

Item	Subject	Action
08/125	Apologies Roland Sinker.	
08/126	Declarations of Interest None.	

08/127 Chair's Action
None.

08/128 Minutes of the meeting held on 29th July 2008
The minutes of the meeting held on 29th July 2008 were APPROVED subject to the following change:

- 08/116 para 4, 1st sentence:
“MW drew the Board’s attention to Monitor’s framework for risk evaluation for capital schemes and [add] *asked* whether this guidance was being used.”

08/129 Matters Arising/Action Tracking
Completed.

08/130 Chair & Non-Executive’s Report

The recent visit by the Brazilian Minister for Health was in part due to the country’s plan to introduce the foundation trust model, and was also a reflection of the Trust’s strong links with the DoH and its international division.

The Board NOTED the Chair & Non-Executive’s Report.

08/131 Chief Executive’s Report and Performance Report - Month 4

Jacqueline Docherty presented these reports and, in addition, highlighted the following:

A Picture of Health

Any outcome from referral of the original decision to the Secretary of State for Health would not be announced for 6-9 months.

Network Rail

Network Rail’s decision to delay the planned improvement works at Denmark Hill station was noted. Of greater concern was the plan to re-route the South London loop line was part of the Rail Utilisation Strategy. The Trust would continue to lobby for a solution which retained the service at Denmark Hill.

Hospital Acquired Infection Targets

Rita Donaghy felt the term “MRSA Target” was misleading to the public as it implied this was a target figure rather than a measure to reduce infection rates. It was suggested this could be changed to “MRSA Expected Limit” to emphasise the importance of reducing infection rates. Sally Lingard agreed to discuss this suggestion with the DoH Head of Communications.

Raise possibility with DoH of changing the phrase “MRSA Target” to “MRSA Expected Limit” to emphasise the importance of reducing infection rates.	SL
--	-----------

The Board NOTED the Chief Executive's Report and Performance Report - Month 4.

08/132 Finance Report – Month 4

Simon Taylor presented the item. Month 4 results showed a surplus in line with plan and continued improvement in the liquidity position. The Trust was on target for a risk rating of 4.

The Board NOTED the Finance Report, Month 4.

08/133 World Class Commissioning Health Outcomes

Kathryn MacDermott, Director of Corporate Planning, Southwark PCT, presented the report.

As part of a national exercise, Southwark PCT had identified its top 10 key health outcomes. This list had been developed with the engagement and consultation of clinicians, local community and a large number of voluntary sector, patient and carer groups. The outcomes listed in the report had been subsequently approved by the PCT Strategic Commissioning Committee.

The chosen health outcomes included infant and cancer mortalities, substance misuse and reducing obesity in children. In addressing these issues, a degree of overlap between primary, secondary and tertiary services was likely. The context for this work was Healthcare for London's objectives, especially the development of polyclinics and GP-led services. Southwark PCT would be working with KCH, GSTT and Lambeth PCT to develop effective clinical pathways.

The Board made the following observations:

- Southwark PCT was encouraged to access the tools developed by King's to better understand patients' experience.
- King's was interested in developing a polyclinic in conjunction with Southwark PCT. An asset management strategy was being developed to identify possible locations in relation to community need. Discussions continue about the future use of the Dulwich Hospital site. It was noted that any IT system developed for polyclinics must be able to communicate seamlessly with the Trust's IT systems.
- Although recognised as important local health issues, sexual health and sickle-cell anaemia did not appear on the top 10 list. It was clarified that these had not been prioritised in the shortlisting process selected by the clinical team and subsequently considered by the Public Health Team and PCT Board.

- Lambeth PCT was undertaking a similar exercise and some overlap of objectives was expected.
- Southwark PCT was aiming to establish an autonomous arms length provider organisation to deliver health and social care services. It was feasible for an acute health care provider to provide primary care services via a polyclinic.

The Board noted the report on World Class Commissioning Health Outcomes and thanked Kathryn MacDermott for attending the meeting.

08/134 Safeguarding Children and Young People Annual Report 2007/8

Louise Morton introduced the report.

The Trust is required to ensure that all its services focus on achieving five key outcomes for all children. All staff who come into contact with children and young people have a duty to safeguard and promote their welfare and should know what to do if they have concerns.

The period covered by the Annual Report has seen significant changes in the way the Trust enacts its responsibilities for Safeguarding Children mainly due to increased resources.

The Trust had also made significant progress in its ability to detect children at risk in the emergency department, the identification of inpatient children with safeguarding needs, and the management of case reviews.

The Board made the following observations:

- The need for common metrics and common systems across all partner organisations concerned with safeguarding children.
- The challenge of establishing regular communication between relevant agencies. The Trust is addressing this through audits, education and increased staff training.
- The needs of vulnerable adults are monitored through the Vulnerable Adults Group, which shares learning and observations with the Safeguarding Committee.

The Board commended the work undertaken during the year and NOTED the Safeguarding Children and Young People Annual Report 2007/8.

08/135 Risk Management Strategy/Board Assurance Framework Policy

Jane Walters presented the annual review of the Trust's Risk Management Strategy and Board Assurance Framework Policy.

The Board had initially considered the strategy in July, at which point questions had been raised about the Trust's approach in relation to integrated governance and the role of the Audit Committee in approving the strategy. Following a meeting between MW, MP, JW and JS, an amended version of the strategy was considered and approved by the Audit Committee earlier in September.

The RM Strategy now better reflected the Trust's current distributed governance model for managing risk.

Martin West informed the Board that following discussion around the RM Strategy, a board session would be programmed to review the Trust's Board Assurance Framework risks.

The Board NOTED and APPROVED the Risk Management Strategy and Board Assurance Framework policy.

Board to discuss Board Assurance Framework risks at a future Board workshop. BoD

08/136 Audit Committee Terms of Reference

The revised Terms of Reference, which had been approved by the Audit Committee, were now consistent with the RM strategy and BAF policy.

The Board APPROVED the revised Audit Committee Terms of Reference.

08/137 Audit Committee Annual Report 2007/8

MW asked the Board to note the content of the Annual Report 2007/8. The Chair reminded the Board that all committees should be reviewing their terms of reference and presenting an annual report to the Board.

The Board NOTED the Audit Committee Annual Report 2007/8.

08/138 AOB
None.

08/139 Date of Next Meeting:
Tuesday 28 October 2008 at 3.00 pm in the Dulwich Committee Room.